BOARD MEETING

MINUTE OF THE MEETING HELD ON

8 April 2026

AT 10.30

J1 SPUR, SAUGHTON HOUSE

Present:

Ms Catherine Dyer, Chair
Mr Graham Bell
Ms Linda de Caestecker (online)
Ms Lorraine Gillies
Sheriff Kathrine Mackie (online)
Mr Keith Rosser (online)
Mr Alec Spencer
Ms Helen Wollaston

In attendance CJS:

Mr Bill Fitzpatrick, Director of Operations
Ms Hilary Ramsay, Head of Corporate Services
Mr David Scott, Head of LDI
Mrs Laura Hoskins, Head of
Ms Mairi Clare Rodgers, Communications Consultant
Ms Rebecca Worrall, Head of Communications
Ms Gemma Fraser, Head of Insights and Intelligence
Ms Rebecca Proctor, Business Manager **(minutes)**

Apologies:

Ms Karyn McCluskey, Chief Executive
Mr Henry Acres
Ms Pauline Aylesbury

1. Welcome and Apologies, Declarations of interest, Minute of Board meeting, Matters Arising

1.1 Apologies were received from the Chief Executive, Mr Acres and Ms Aylesbury.

1.2 The Board did not receive any declarations and there were no amendments to the Register.

1.3 Minute of Board meeting 11 February 2026 approved.

1.4 **Matters arising – action tracker -** All completed actions agreed are to be removed from the tracker. There is a new column to record any changes of target delivery dates if these are amended before final delivery dates are fixed and achieved to allow the Board to have the full picture without reference to previous trackers.

ACTION: The Board agreed these action tracker format amendments and will continue to monitor usefulness and advise the Chair and Ms Proctor, Board Secretariat at future meetings if there are further improvements that may be helpful.

The Chair provided an update on a number of matters including the post publication work carried out by the Commissioners following their report of 6 February on Sentencing and Penal Policy ; and the progress regarding the recruitment of two new Board members to start in October. This is being supported by the Public Appointments Team.

Ms Ramsay provided an update on the end of year budget position.

2. Papers circulated for information, comment, and approval.

2.1 The paper **CJS/2026/04** referred to theScottish Government (SG) Drugs Unit request for Community Justice Scotland (CJS) to assume responsibility for administering the justice-related residential rehabilitation pathways — Prison to Rehab (P2R) and Community Justice to Rehab (CJ2R).
Information on the progress of the pathway projects was presented by Ms Fraser.

DECISION:The Board discussed and approved further work on the CJS Rehab pathway and asked for regular reports back from the team.

3. Agenda items 5-11. Corporate Planning Strategy Setting

3.1 Members of SMT presented a number of briefings to the Board on the past Corporate Planning work and a scan of upcoming threats and opportunities. The Board then had joint discussions with SMT on the potential approaches

and drafting of the Corporate Plan to be in place from 2027.It was noted that further progress would need to be informed by the Scottish Government and Justice Partners collaboration over coming months on a new 'Vision for Justice' and a new 'National Strategy for Community Justice' which are yet to be drawn together by SG. These documents are due to be published by SG before March 2027 and there is likely to be an implementation plan which may be published later. Some delay compared with previous iterations may be caused by the pre-election period and then the forming of the new Government and a new Programme for Government. It was noted that there would need to be consideration of decisions by SG and Justice organisations yet to be shared about. implementation. Decisions of the new Government on the recommendations of the Sentencing and Penal Policy Commission will need to be considered and addressed within the Corporate Plan and the 26/27 Business Plan may need to be revised.

4. AOB

4.1 None Received

Forthcoming meetings: ARC/HRRC 27 May 2026
Board 3 June 2026