



REGISTER OF MEMBERS' INTERESTS

Steve Kirkwood

Introduction

This form is issued in accordance with the Ethical Standards in Public Life etc. (Scotland) Act 2000 (Register of Interests) Regulations 2003. The form will be used to compile the **Register of Board Members' Interests**. The main purpose of the Register is to provide information about certain financial or other interests you have which might reasonably be thought by others to influence your conduct as a member of the Board.

If you have no registrable interests, you are still required to submit the form, but you should simply answer "No" to all the questions asked. You will be asked to confirm your Register entry on a quarterly basis, and state whether the entry remains the same or advise of any changes. The Register will be made available for public inspection.

There are nine categories of interest: remuneration; other roles; contracts; election expenses; houses, land and buildings; interest in shares and securities; Gifts and hospitality; non-financial interests and close family member.

Category One: Remuneration

Do you hold any positions where you receive remuneration by virtue of being:

- a) employed;
- b) self-employed;
- c) the holder of an office;
- d) a director of an undertaking;
- e) a partner in a firm;
- f) appointed or nominated by my public body to another body;
- g) engaged in a trade, profession or vocation or any other work?

Remuneration includes allowances (such as travel and subsistence). Remuneration you receive from a pension or as a member of the Board does not have to be included.

Yes

If yes, please provide the full name and give details of the nature of the business, organisation, undertaking, partnership or other body, as appropriate.

Please note that you do not need to register the amount of the remuneration.

When registering a directorship, it is necessary to provide the registered name and registered number of the undertaking in which the directorship is held and provide information about the nature of its business.

The registration of a pension is not required as this falls outside the scope of the category.

Senior Lecturer, The University of Edinburgh.

Category Two: Other Roles

Do you hold any directorships which are themselves not remunerated but where the company (or other undertaking) in question is a subsidiary of, or a parent of, a company (or other undertaking) in which you hold a remunerated directorship (as described under category 1)?

No

If yes, you must register the name(s) of the subsidiary or parent company or other undertaking and the nature of its business, and its relationship to the company or other undertaking in which you are a director and from which you receive remuneration.

N/a

Category Three: Contracts

Have you (or a firm in which you are a partner, or an undertaking in which you are a director or in which you have shares of a nominal value of (i) greater than 1% of the issued share capital of the company or other body; or (ii) greater than £25,000) made a contract with the Board under which goods or services are to be provided, or works are to be executed and which has not been fully discharged?

No

If yes, you must enter a description of the contract, including its duration, but excluding the consideration (the amount involved).

N/a

Category Four: Election Expenses

If you have been elected as a Board member, you should register a description of, and statement of, any assistance towards election expenses relating to election to CJS.

No

N/a

Category Five: Houses, Land and Buildings

Do you own, or have any right, or interest, in houses, land and buildings, which may be significant to, of relevance to, or bear upon, the work and operation of the Board?

I accept that, when deciding whether or not I need to register any interest I have in houses, land or buildings, the test to be applied is whether a member of the public, with knowledge of the relevant facts, would reasonably regard the interest as being so significant that it could potentially affect my responsibilities to my public body and to the public, or could influence my actions, speeches or decision-making.

No

If yes, you must list all relevant interests.

N/a

Category Six: Interest in Shares and Securities

Do you have an interest in shares which constitute a holding in a company or organisation which may be significant to, of relevance to, or bear upon, the work and operation of the Board?

The test to be applied when considering appropriateness of registration is to ask whether a member of the public acting reasonably might consider any interests in shares and securities could potentially affect your responsibilities to the Board and to the public, or could influence your actions, speeches or decision-making. If in doubt, you may consult with the Standards Commission.

No

If yes, you must list all such interests. You are not required to register the value of such interests.

N/a

Category Seven: Gifts and Hospitality

I understand the requirements regarding gifts and hospitality.

As I will **not** accept any gifts or hospitality, other than under the limited circumstances allowed, I understand there is no longer the need to register any.

Category Eight: Non-financial Interests

Do you have any non-financial interests which may be significant to, of relevance to, or bear upon, the work and operation of the Board?

It is important that relevant interests such as membership or holding office in other public bodies, clubs, societies and organisations such as trades unions and voluntary organisations, are registered and described.

In this context, I understand non-financial interests are those which members of the public with knowledge of the relevant facts might reasonably think could influence my actions, speeches, votes or decision-making in my public body (this includes its Committees and memberships of other organisations to which I have been appointed or nominated by my public body).

Yes

If yes, you should list all relevant interests:

Member, Restorative Justice Forum (Scotland).

Category Nine: Close Family Members

Do you know of any close family member who has transactions with CJS or is likely to have transactions or do business with it?

No

If yes, please provide details:

N/a