

Community Justice Scotland (CJS) has developed guidance for local area Community Justice Partnerships (CJPs), or their equivalent, to use in the compilation of a Strategic Needs and Strengths Assessment (SNSA).

The development of a SNSA is a crucial step in the analysis and reporting of local priorities and is the foundation on which your area can understand your population's needs and the services and interventions that are in place locally. Given the importance of this, CJS requires all CJPs to prioritise the development of a robust SNSA as an activity in the forthcoming year. This guidance has been developed as a response to the need for guidance for local areas to begin this task.

This guidance also aligns to the 'Analyse' and 'Plan' sections of '*Smart Justice. Social Justice. A Framework for Action*', which is a document co-produced by CJS and our partners that outlines processes for community justice strategic commissioning and will be issued in March 2020. These two documents should be used in conjunction with each other, with the Framework providing a longer-term strategic overview of planning and reporting supported by the practical SNSA guidance for immediate use.

## Additional Documents

Additional to the guidance document, the following documents are attached here:

- Justice Process Map: This document illustrates the justice process in Scotland from point of (alleged) offence to the various exit points that a person might experience. This aids the first step of the SNSA. This is currently a PDF only but will ultimately be hosted as an interactive tool on the CJS website. Further information will be disseminated in relation to this in due course.
- Demographic Data Manual: This document provides a comprehensive list of data sources relating to the demographic profile of your local area and across Scotland. This should be used as a reference tool during SNSA development, although consideration should also be given to other sources of information that might not be included here.
- Needs Data Manual: This document provides a comprehensive list of data sources relating to the needs profile of your local area and across Scotland. This is predominantly based on proxy data sources. This should be used as a reference tool during SNSA



development, although consideration should also be given to other sources of information that might not be included here.

- Service Mapping: This document is an example template that should be used as a reference tool to aid the service mapping stage of the SNSA.

## Further Support

Where required, and where capacity allows, CJS will support the development of SNSA products in local areas. If you require any additional support, please get in touch:

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